

Bed and Breakfast Info Sheet



In order to calculate your Individual Tax Return (IR3) we need to know all the specifics about your Bed and Breakfast. Please complete all sections of this form.

Ownership Details

Who owns the property? Tick a single option that best suits the ownership of this property.

- I own the property
- Joint ownership with others
- The property is owned by a Trust

Is the Bed and Breakfast registered for GST? A business must register for GST if it has an annual turnover over \$60,000.

- Yes If yes, GST Number
- No

Rental Activity

How do you use your property to receive earnings? Tick all options that accurately represents your rental activity.

- I rent one or more bedrooms in my own house
- I rent my entire home when I'm away or for local events
- I rent my entire property (which is not my home) for short-term accommodation

Advertising Details

Which websites do you advertise your Bed and Breakfast on? Tick all that apply.

- airbnb.co.nz
- holidayhouses.co.nz
- bookabach.co.nz
- trivago.co.nz
- bnb.co.nz
- truenz.co.nz/bed-and-breakfast
- My own website
- Local bulletin boards
- Other (specify)
- Other (specify)
- Other (specify)
- Other (specify)

Property Measurements

Enter the area and the days rented for each of the bedrooms you have available.

- | | | | | |
|-------------|------|-------------------------------------|-------------|---------------------------|
| • Bedroom 1 | Area | <input type="text"/> m ² | Days rented | <input type="text"/> days |
| • Bedroom 2 | Area | <input type="text"/> m ² | Days rented | <input type="text"/> days |
| • Bedroom 3 | Area | <input type="text"/> m ² | Days rented | <input type="text"/> days |
| • Bedroom 4 | Area | <input type="text"/> m ² | Days rented | <input type="text"/> days |

Enter the area of the common areas.

- | | | |
|---------------|------|-------------------------------------|
| • Kitchen | Area | <input type="text"/> m ² |
| • Bathroom | Area | <input type="text"/> m ² |
| • Lounge | Area | <input type="text"/> m ² |
| • Dining Room | Area | <input type="text"/> m ² |

Expenses

List the total annual costs of the expenses incurred as a result of earning income from your Bed and Breakfast.

- | | |
|--|-------------------------|
| • Commissions and/or advertising costs | <input type="text"/> \$ |
| • Breakfasts and amenities | <input type="text"/> \$ |
| • Cleaning | <input type="text"/> \$ |
| • Insurance | <input type="text"/> \$ |
| • Internet | <input type="text"/> \$ |
| • Phone | <input type="text"/> \$ |
| • Pay television (eg. sky, netflix) | <input type="text"/> \$ |
| • Council rates | <input type="text"/> \$ |
| • Electricity | <input type="text"/> \$ |
| • Water (if not included in rates) | <input type="text"/> \$ |
| • Repairs and maintenance | <input type="text"/> \$ |
| • Interest on mortgage (if applicable) | <input type="text"/> \$ |

Additional Comments or Information

We're Here to Help

If you have any questions please contact us on **0800 03 04 05** or live chat to our support team directly at **woohoo.co.nz**.

Contact Information

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